

B.Voc. Degree Program (Bachelor of Vocation) UGC Approved 3-Year Regular Degree Program

The college offers the following two 'NSQF' (National Skill Qualification Framework) complete UGC approved 3-year regular degree programs under semester system for vocational studies as mentioned below

B. Voc. in Hospitality & Tourism : 45 Seats

B. Voc. in Retail Management : 45 Seats

Introduction about the Bachelor of Vocation Degree Program (B. Voc.) : The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/ University education leading to Bachelor of Vocation Degree (B.Voc.). This degree Program is unique with the provision of multiple entry and exist at different levels of NSQF from level 5 to 7 viz. Diploma, Advance Diploma and Degree in compliance to the National Skill Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree. After the completion of Semester I the candidate will get a certificate and he/ she may go for a job or continue studying. The candidate may rejoin Semester II. After the completion of Semester II the candidate will get a Diploma and he/she may go for a job or continue studying. The candidate may rejoin Semester III. After the completion of Semesters III and IV the candidate will get an Advanced Diploma and he/she may go for a job or continue studying. The candidate may rejoin Semester V. After the completion of Semesters V and VI the candidate will be awarded a B.Voc. Degree.

OBJECTIVES

- To provide multiple entry and exit options at various levels through

program design in conformation to the skill eco system.

- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOSs (National Occupational Standards).
- To empower the youth is leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

COURSE STRUCTURE

B. Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. degree.s

Following table provides a snapshot of the various certificates and their duration:-

NSQF	S k i l l Compo nent Credits	General Education Credits	T o t a l C r e d i t s for Award	N o r m a l Duration	E x i t P o i n t s / Awards
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two Sem.	Diploma
6	72	48	120	Four Sem.	Advanced Diploma
7	108	72	180	Six Sem.	B . V o c Degree

Internship Program : The Internship shall also carry credits to be added in the final evaluation of skill components. **HPKVN (Himachal Pradesh Kaushal Vikas Nigam)** is fully sponsoring the internship apart from facilitating the skill

component (60%) of this program along with courseware for whole of the program. Candidates enrolled for this program are entitled for '**Kaushal Vikas Bhatta**' as per state government policy.

The course contents of the B. Voc. Program will be taught in English.

After completion of degree one can go for a job or become an entrepreneur, or continue studying for the M.Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. degree (NSQF level 10) after it in Vocational studies or they can take admission in any other masters program after completion of required Bridge course or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

Eligibility Conditions : Admission to the B. Voc. program will be as per the rules and regulations of the Himachal Pradesh University. The eligibility criteria for admission to the B.Voc. degree program shall be 10+2 in any streams from a recognized board. 10+2 examination or an examination equivalent thereof from a Board/ University established by law in India with English as a compulsory subject with 45% marks in aggregate.

OR

Any examination of a University/ Board / College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor / Equivalence Committee on its own.

OR

On the recommendation of Association of India Universities with 45% marks.

OR

As per eligibility norms of the college for admission to undergraduate courses. Maximum age limit for admission to B.Voc. Courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1, 2017 The Vice-Chancellor HPU may permit age relaxation as per norms. Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government. Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose i.e., they would require a minimum of 40% marks in aggregate at 10+2 level. Compartment students shall not be allowed admission in the B. Voc. program. A candidate cannot pursue two full time undergraduate courses simultaneously. The University reserves the

right to cancel any admission at any stage. In matters relating to undergraduate admissions, the decision of the Admission Committee/ Vice Chancellor , Himachal Pradesh University, Shimla shall be final. All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

Selection Process : Admission to the B.Voc. Program in Retail Management and Hospitality & Tourism (Semester I) shall be done purely on the merit in the qualifying examination i.e. 10+2. There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF.

Category 1 Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill based courses under NSQF.

Category 2 Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.

Category 3 Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

Vocational subjects under NSQF will be given weight age equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No. 1-52/2013 (CC/NSQF) dated 30.04.2014 of UGC. Regarding selection of students for B.Voc. Program 10% extra weightage shall be given to Category-I, 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on combined merit of all category students.

Important Points to Remember for Admission

* Application for admission will be accepted only on prescribed form and should be registered in the college office within the prescribed time limits.

* A self-addressed post card is to be attached along with the filled-in application form for acknowledging the receipt of application.

* The following certificates in original are to be produced at the time of admission.

a) Higher Secondary Certificate / Matriculation

b) 10+2 Mark Sheet

c) Character certificate from the Head of the Institution where applicant his 10+2 examination for fresh.

d) For candidates who have passed the exam the proceeding year an affidavit will have to be attached and In case of students having gap will have to produce the character certificate & gap year certificate.

e) Category Certificate in case applying under reserve category.

- **Dress Code:** White Shirt, Black Trouser with black tie and black belt (in summer) and black blazer and black sweater (in winter), black leather shoes and socks.
- **Internship:** It's an essential part of B.Voc. Degree likewise
- One month internship in level 4 & level 5 i.e in (1st and 2nd Sem) particularly in hotel and retail industry.
- For level 6, there is 2 months training for Retail Management Students and 3 months training for Hospitality & Tourism management students.
- For level 7, there is a training of 3 months for Retail Management Students and 4-5 months training for Hospitality & Tourism management students.